



**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF BUSINESS AND ECONOMIC AFFAIRS  
100 NORTH MAIN STREET, SUITE 100  
CONCORD, NH 03301**

DATE OF CHANGE: December 6, 2023

**ADDENDUM # 1 TO BID INVITATION # 2024-06**

**DATE OF BID CLOSING: 12/20/2023      TIME OF BID CLOSING: 2:30 PM (EST)**

**FOR: Rural Economic Development Capacity Contractor**

**CURRENTLY READS:**

EVENT	DATE	LOCAL TIME
RFP Released to Proposers (Advertisement)	November 22, 2023	
Proposer Inquiry Period Ends	December 1, 2023	12:00 PM
Final Agency Responses to Proposer Inquiries	December 6, 2023	5:00 PM
Proposers Submit Proposals	December 20, 2023	2:30 PM
Estimated Timeframe for Proposer Oral Presentations and Interviews (if applicable)	December 22, 2023	TBD
Estimated Notification of Selection and Begin Contract Negotiations	January 5, 2023	

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**CLARIFICATIONS:**

**Question 1:**

As the status of the 2<sup>nd</sup> round, and the Farm Bill changes are still unknown, is a budget number for each funding round OK to submit, identified separately, each with not-to-exceed?

**State Response:**

The funding for the Capacity Contract is already secured. The hold-up of the Farm Bill in Congress does not impact this contract.

**Question 2:**

The Section 5 narratives are limited to one page for introduction and one page for implementation. We are hoping to utilize most of that for "next". Will the internal BEA reviewers in the D. Initial Screening and E. the "evaluation team" have a good understanding of what is/has been occurring with the prior and existing contracted services, or do we need to spend more space on past-present, and less on "next"; either is OK here.

**State Response:**

We will expand the written introductory statement limit not to exceed three (3) pages (Section 5).

**Question 3:**

We intend to again utilize subcontractors, including Local Development Districts (LDD). Is there anything about LDD Northern Border Regional Commission (NBRC) funding we should take into consideration?

**State Response:**

In 2023, we had two LDDs who were applicants to NBRC Catalyst so were not allowed to offer TA/consulting support to others to avoid a conflict of interest. How the BEA contractor would like to build their team for greatest effectiveness, avoiding any conflicts of interest, should be articulated in their proposal.

**Email:** [dedrfpresponses@livefree.nh.gov](mailto:dedrfpresponses@livefree.nh.gov)

NOTE: ALL CHANGES TO BID SOLICITATION NOTED IN ADDENDUMS WILL SUPERSEDE PREVIOUSLY SUBMITTED DOCUMENTS AND MUST BE SUBMITTED WITH THE BID. ALL OTHER SPECIFICATIONS REMAIN UNCHANGED AND VALID.

BIDDER \_\_\_\_\_ ADDRESS \_\_\_\_\_

BY \_\_\_\_\_  
(this document must be signed)

\_\_\_\_\_ TEL. NO. \_\_\_\_\_  
(please type or print name)

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